

COST ACTION C23
Strategies for a Low Carbon Urban Built Environment
Friday 23rd November 2007, Cardiff, UK
WG3 Meeting

Present:

Chair: Phil Jones (PJ),

Also: Paulo Pinho (PP) and Chris Tweed (CT), Geralt Siebert (GS), Joanne Patterson (JP).

ITEMS

1 Welcome

PJ welcomed the participants to the meeting

2 Proposed structure of Euro Carbon Atlas

The C23 Euro Carbon Atlas will be published in a book and on the lcube website.

BOOK

The book will contain:

- i* Executive summary
- ii* Introduction

iii National components

10 pages maximum *per country* to include all tasks. 500 words per page with no images (Eg. Using Times New Roman, point 12 with 2cm margins at top, bottom, left and right).

Images will reduce the number of words available per page.

Tasks should be presented in the following order:

	Task	Recommended number of pages per case
1	National context To include demographic, geographic, energy use data, common assessment methods.	½
2	EPBD implementation	1
3	Building case studies (x2 cases)	1½ per case
4	Low carbon planning legislation and regulation	1
5	Urban case study	1 ½
6	City case study	2
7	National conclusions	1
	Maximum total	10

Not all countries have to complete each task – this is particularly true of those countries where there is only 1 representative.

iv Conclusions

To include:

- summary table to collate situation in each country.
- Main themes of ‘what has been learnt?’ related to successes and common problems,
- inform policy – what could be done?,

The Euro Carbon Atlas matrix should be complete by the end of the Madrid meeting so that contents of the book are known. *JP to circulate matrix ASAP so that as data can be collected before the meeting.*

Website

The complete text and images for each of the tasks for each nation will be included on the Icube website.

3 Organisation of C23 Conference in Munich

Title

LØW Carbon Urban Built Environments

Date

The conference will take place on Wednesday 24th and Thursday 25th September 2008. A C23 meeting will follow the conference on Friday 26th September.

Venue

The conference will take place at

Programme

time	Day 1
9.00	Registration
9.30	Welcome from host and description of C23 Action
10.00	Keynote Speaker 1
10.30	Keynote Speaker 2
11.00	<i>Break</i>
11.30	Paper 1
12.00	Paper 2
12.30	<i>Lunch</i>
14.00	Paper 3

14.30	Paper 4
15.00	Paper 5
15.30	<i>Break</i> including POWER POSTER session
16.30	Seminar Session
18.00	CLOSE
	<i>CONFERENCE DINNER</i>

	Day 2
9.30	Paper 6
10.00	Paper 7
10.30	Paper 8
11.00	<i>Break</i>
11.30	Paper 9
12.00	Paper 10
12.30	<i>LUNCH</i>
14.00	Paper 11
14.30	Paper 12
15.00	Paper 13
15.30	<i>Break</i>
16.00	Seminar summing up session
16.30	Close

Papers

Abstracts to be received by February 29th 2008

Invitations will be sent out by March 28th 2008

Complete papers should be submitted by July 30th 2008

Paper presentations will be 30 minutes including questions.

Details of paper requirements are to be circulated shortly. ***JP to prepare.***

POWER POSTER Session

This will involve a traditional A1 poster together with a 2 minute powerpoint presentation. The poster will be included within the proceedings and a prize will be presented for the best ‘power poster’.

Seminar Sessions

Will be hosted by invited chairs. Topics to be agreed.

Publications will be circulated on USB stick.

Topics for conference

National approaches

Low carbon cities

Low carbon buildings

Case studies

Regional initiatives.

Conference fee

50 Euros to include conference dinner, lunches and refreshments

Registration date

To be confirmed.

4 Close