

COST ACTION C23

Strategies for a Low Carbon Urban Built Environment

Monday 10th and Tuesday 11th September 2007, Geneva, Switzerland

Management Committee Meeting

Present:

- Chair: Phil Jones (PJ - UK),
- Vice Chairs: Paulo Pinho (PP - PT) and Chris Tweed (CT - UK),
- Host: Veronique Stein (VS - CH)

Rossano Albatici (RA - IT), Maria Helena Corvacho (MHC - PT), Alexandra Djukic (AD - CS), Jan Górski (JG - PL), Willi Hüsler (WH - CH), Aleksandra Kristic-Furunzic (AK - CS), Pekka Lahti (PLh - FI), Werner Lang (WL - DE), Petros Lapithis (PLp - CY), Gerald Leindecker (GL - AT), Marion Nemchi (MN - CH), Juozas Ramanauskas (JR - LT), Fernando Rodriguez (FR - ES), Adam Rybka (AR - PL), Geralt Siebert (GS - DE), Luca Urbani (LU - CH), René Wansdronk (RW - NL).

Apologies:

Fernando Brandão Alves (FA), Oyvind Aschehoug (OA), Raimondas Bliudzius (RB), Demetri Bouris (DB), Luis Bragança Lopes (LB), Vincent Buhagiar (VB), Torben Dahl (TD), Morten Elle (ME), Antonio Frattari (AF), Marc Frère (MF), Thierry Goger (TG), Tonka Grgic (TG), Anne Grete Hestnes (AGH), Astrid Hublitz (AH), Jesper Ole Jensen (JoJ), Svetlana Klajic (SK), Christopher Koroneos (CK), Manuel Larraya (ML), Carmencita Malimban (CM), Jorgen Munch-Andersen (JMA), Petter Naess (PN), Kari Ojala (KO), Joanne Patterson (JP), Norbert Plass (NP), Wolfgang Schölkopf (WS), Marjana Sijanec Zavrl (MS), Theodore Theodosiou (TT), Konrad Wildeneauer (KW).

ITEMS

1 Welcome participants – Introductory remarks and adoption of the agenda

PJ welcomed the participants to the meeting and thanked the Swiss hosts.

2 Approval of the previous meetings minutes

The minutes from the Vienna meeting (April 2007) were approved.

3 Update of programme for C23

Mid term assessment report

The COST Mid Term Assessment report was submitted August 2007 (copy available on the LCUBE website). PJ to present the report at the MTA meeting in Brussels in September.

Publication of conference papers

The papers from the conference will be published in the journal 'Indoor and Built Environment' published by SAGE publications <http://ibe.sagepub.com>. The deadline for publications is mid November for publication in Spring 2008. WH and PP expressed an interest in submitting papers.

Publication of final output

The final output of C23 will be a Euro Atlas of low carbon at a building, urban and city wide scale. This will include each **country** providing approximately 10 pages of text based on:

- A national summary – example presented by PLh to be used as template,
- Implementation of EPBD at a national level – template presented by CT,
- Building Case study/ies – example presented by PJ, template provided by CT,
- National planning legislation related to low carbon – example presented by VS, template provided by PP.
- Urban scale case study – example presented by CK, template provided by PP.
- City scale case study – template provided by PP.

The presentations and templates for each of these can be found at:

http://www.lcube.eu.com/management_committee/management_committee_meetings.html
under Geneva – additional documents.

**** EACH NATION SHOULD PRODUCE A DRAFT OF THEIR ENTRY FOR THE ATLAS BY
19TH NOVEMBER.**

THE DRAFT SHOULD BE SENT TO JP AT PATTERSON@CARDIFF.AC.UK**

The atlas will be produced by the end of 2008 and launched at a major European event in the Spring of 2009.

Final LCUBE Conference

The LCUBE 2nd Conference will take place in Munich in September 2008. GS is to be the local host for this event.

Student Competition

Each member should propose an LCUBE related topic for a student project within their institution. Each institution will choose the two best projects within their institution that will be exhibited at the LCUBE

conference. A wiki page will be developed for the www.lcube.eu.com/project website to enable project topics to be discussed. For this page the username is C23 and the password is lcube. Brief instructions can be found on the Wiki page and the help page is comprehensive.

**** PROJECT TOPIC SHOULD BE IDENTIFIED BY NOVEMBER 19TH AND POSTED ON THE WIKI WEBSITE****

4 New members to C23

No new members to report.

5 Finance

A grant application was made to COST in June to cover the costs of the Action. A budget of 89,000 Euros has been allocated to the Action to cover expenses and management costs which will cover the period from 1st July 2007 till 31st May 2008. COST is not yet ready to fully implement the COST Grant System. Therefore until further notice the COST Office will continue to allocate the funding.

6 Opportunities for collaboration

A workshop will be arranged between C23/C24/C25 in May or June of 2008. PJ, PP, CT, WH and PL will be invited to represent C23.

7 Short Term Scientific Missions

Participants were reminded of the opportunity to send early researchers on visits to partner institutions. The application procedure can be found on the COST website at:

http://www.cost.esf.org/fileadmin/cost_documents/guidelines/2-financial_instruments/2.3-STSM.pdf

Mr Budimir Sudimac, Faculty of Architecture - University of Belgrade, Department of Architectural Technologies will be visiting Stefan Behling at the Universitat Stuttgart from October 1st to November 15th to investigate solar shading devices and daylight.

8 Report from COST Scientific Officer

A presentation was provided by Thierry Goger, C23 Scientific Officer. A summary of the report is available on the website at www.lcube.eu.com under MC meeting minutes (additional documents - C23 SO Report Geneva0907.pdf).

9 Presentation by local end user, Myriam Garberly, Scientific Associate, Service cantonal de l'Energie (ScanE)

A copy of the presentation made by Dr Myriam Garberly can be found on the website

10 Future Meetings

Future meeting venues were provisionally agreed for:

- Madrid, Spain – Monday 3rd and Tuesday 4th December 2007.
- Rzeszow, Poland – Thursday 24th and Friday 25th April 2008.
- Munich, Germany – September 2008 – 2nd LCUBE Conference – GS to host.

A meeting will be held in Cardiff in November to discuss the final LCUBE output and the 2008 Conference – PJ, CT, PP, GS and JP to attend.

11 Any other business

None.