

COST ACTION C23

Strategies for a Low Carbon Urban Built Environment

December 2006

WG3 Meeting – 1st and 2nd February 2007

Minutes

Present:

- Chair: Phil Jones (PJ),
- Vice Chairs: Paulo Pinho (PP) and Chris Tweed (CT),
- Host: Demetris Bouris (DB)

Rossano Albatici (RA), Fernando Brandão Alves (FA), Oyvind Aschehoug (OA), Vincent Buhagiar (VB), Maria Helena Corvacho (MHC), Jan Górski (JG), Tonka Grgic (TG), Willi Husler (WH), Aleksandra Kristic-Furunzic (AK), Christopher Koroneos (CK), Pekka Lahti (PLh), Petros Lapithis (PLp), Gerald Leindecker (GL), Manuel Larraya Ruiz (ML), Kari Ojala (KO), Kostas Ordoumpozanis (KOr), Joanne Patterson (JP), Norbert Plass (NP), Adam Rybka (AR), Marjana Sijanec Zavrl (MS), Veronique Stein (VS), Theodore Theodosiou (TT), René Wandsronk (RW), Konrad Wildeneauer (KW).

Apologies: Jorgen Munch Anderson (JA), Raimondas Bliudzius (RB), Luis Bragança Lopes (LB), Torben Dahl (TD), Morten Elle (ME), Marc Frère (MF), Antonio Frattari (AF), Thierry Goger (TG), Anne Grete Hestnes (AGH), Astrid Hublitz (AH), Jesper Ole Jensen (JoJ), Werner Lang (WL), Carmencita Malimban (CM), Petter Naess (PN), Fernando Rodriguez (FR), Wolfgang Schölkopf (WS), Geralt Siebert (GS).

Items

1.1 Programme of events – 1 ½ day presentations plus excursion.

The conference will be held on Tuesday 17th and Wednesday 18th of April 2007. Presentations will take place on Tuesday and Wednesday morning. An excursion will take place on Wednesday afternoon arranged by GL.

3. Willi Husler
4. Christopher Koroneos
5. Chris Tweed
6. Werner Lang
7. Phil Jones

These speakers will be approached within the next two weeks. PJ/JP should be notified of keynote speakers to enable programme to be finalised.

1.3 Other speakers – C23 members and external presentations

Half day sessions have been allocated to WG1 and WG2. Presentations by relevant external attendees and C23 members will be made. To be discussed during WG sessions and confirmed by PP/CT in near future.

C24 and C25 should be invited to the conference to present.

1.4 Who to invite to attend conference?

A conference leaflet will be circulated that can be used to attract people to the conference.

Relevant professional groups should be approached particularly in the locality of the conference.

1.5 Venue and accommodation details

GL has organised a venue and provide accommodation information for the conference. This can be found on the lcube website.

1.6 Publications – paper and poster templates, publication in journal.

Templates for papers and posters will be included on the conference section of the lcube website to ensure consistency in presentations.

There will be space for 10-15 posters at the conference. GL will arrange for printing of the posters in Vienna. Posters and papers will be published in a booklet.

1.8 Publicity

The conference will be advertised on the lcube website and also a leaflet will be produced. The leaflet will be circulated for participants to distribute to interested parties.

1.9 Conference fee

A conference fee of Euros130 will be charged to cover the full 2 days. This will include lunch for two days, dinner on 17th April and the cost of the excursion.

Cost for attendance of individual days or sessions can be negotiated on request.

A contact email of lcube@cardiff.ac.uk will be set up for correspondence regarding the conference.

1.10 Language

The conference will be presented in English. One of the keynote speakers may present in German. A basic translation into English will be provided.