

3rd Management Committee Meeting

COST Action C23

Strategies for a Low Carbon Urban Built Environment

Trondheim, 19th & 20th June 2006

Management Committee Members -

Rossano Albatici, Alves Brandao, Demetris Bouris, Torben Dahl, Marc Frere, Anne Grete Hestnes, Phil Jones, Aleksandra Krstic-Furundzic, Werner Lang, Petros Lapithis, Jorgen Munch-Andersen, Kari Ojala, Paulo Pinho, Norbert Plass, Fernando Rodriguez, Geralt Siebert, Chris Tweed, Konrad Wildenauer, Willi Hüsler, Veronique Stein, Adam Rybka, Manuel Larraya, Wolfgang Schölkopf, Peter Naess, Vincent Buhagiar

A list of officially nominated MC members is available at
http://www.cost.esf.org/index.php?id=199&action_number=C23

Monday 19th June 2006/Tuesday 20th June 2006

Management Committee meeting

1. Welcome

Phil Jones (MC Chairman) welcomed to participants to the 3rd MC meeting hosted by the Technical University Trondheim

He also welcomed new members: Peter Naess [No-DK], Walter Schölkopf [De], Adam Rybka [PL], Veronique Stein [CH], Willy Hüsler [CH], Vincent Buhagiar [MT]

Apologies received from: Pekka Lahti [FI], Marjana Sijanec Zavrl [SI], Rene Wansdronk [NL], Gerald Leindecker [AT], Christopher Koroneos [GR], Oyvind Aschehoug [No]

Anne Grete Hestnes welcomed the participants on behalf of the Trondheim University [NTNU]

2. Adoption of the agenda – approved

3. Approval of the minutes of the 2nd MC meeting held in Porto 18th & 19th January 2006 – minutes approved

4. COST Office Report

Presented by Jan Spousta (UCE Scientific Secretary) – slides attached
News from COST Office – *new COST structure, COST Open Call*

Status of Action - Number of Signatories: 18 signatory countries (Switzerland signed 10.01.2006, Malta 15.03., Poland 12.04.)

Note: Action C23 was approved by CSO on 15.03.2005 i.e. accession of any further country is subject to the MC approval

5. Budget Status

COST C23 total allocation: €67,000

Actual spending (incl. expected costs of Trondheim meeting): ca €43,000

6. **STSM** – no applications at this moment

7. **Annual report 2005** – Phil Jones reminded the members to provide him with workload dedicated to the Action's topic

8. **Request for new members:** Jan Spousta informed that Lithuania submitted request for participation in C23.
MC members approved the Lithuanian request

9. **Non-COST participations** – no request

10. **Website** – MC decided to password protect the case studies, only finalised studies to be open to public

11. Next meeting & Long Term Planning:

- Conference Preparatory Group – 14 Sept. 2006 London (*see item 12*)
- Trento (IT) – 4-5 December 2006
- Thessalonica – 16-17 April 2007 (alternatively close to C16 Final Conference = in BE/NL)

12. Dissemination - Mid-Term Conference (Vienna, autumn 2007) – 2 days, open for specialists (“call for papers”, up to 80-100 participants): main aim to attract public interest

- low carbon strategies (recommendations for policy and guidance),
- low carbon solutions (case studies)

Preparatory Group meeting – London, 14 Sept. 2006 (1 day, up to 5 persons) > proposal to be discussed by MC in Trento; Scientific Committee (representatives of each WG) to be established later. Invitation of keynote speakers – recommended inviting rather “political” decision makers than academics.

Any suggestions to be communicated to P. Jones by the end of August

Publication of promotional brochure on C23 “What is about?” (early 2007)

13. A.O.B.

C16 Final Conference – April 2007 (distribute leaflet)

14. WG Chairs Reports

WG1 [C.Tweed]: proposals of further case studies, Questionnaire (national legislation), presentation of case studies

WG2 [P.Pinho]: increase of membership in WG, review of national planning guidelines and planning policies, presentation case studies, selection of “indicators” and members’ interests, which can be evaluated (planning, land use & transport), proposals of future case studies

Working Groups 1 and 2 Joint Plenary Session – Presentation of new case studies:

- Peter Næss – Case of Copenhagen Metropolitan Area (buildings, transport, spatial planning, renewable energies)
- Marc Frere – FOREM Building (Re-qualification Training Centre in Mons – complex heating system)
- Wolfgang Schölkopf – Solar District Heating Plants in Munich region
- Marit Thyholt [SINTEF] – Heat Supply to Low Energy Dwellings
- Fernando Rodriguez: Sustainable Edification Tool – Sustainability Indicators
- Fernando Alves: Bioclimatic simulation in virtual scenario