



European Science Foundation

COST Office

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R.P.M.861.794.916 – Tribunal de Commerce de Bruxelles



Draft Agenda Management Committee Meeting

COST Action C23

Strategies for a Low Carbon Urban Built Environment

CARDIFF, 13th & 14th October 2005

The Welsh School of Architecture, Cardiff University, Bute Building,
King Edward VII Avenue, Cardiff CF10 3NB, UK

Thursday 13th October 2005

10.00 – 12.00 Management Committee meeting

10.00 - 10.30 Phil Jones (MC Chairman)

Welcome the participants – Introductory remarks

10.30 – 10.45 Phil Jones

Adoption of the agenda

10.45 – 11.00 Phil Jones

Approval of the minutes of the kick-off meeting: Brussels 10th May 2005

11.00 – 11.30 Phil Jones

Outline of programme for C23

11.30 – 12.00 COST office/ ESF – UCE Scientific Secretary

Report of the Scientific Secretariat (including budgetary issues)

News from COST office

Status of Action

Number of Signatories

Budget Status, budget allocation process

12.00 – 13.30 Lunch

13.30 – 17.00 Working Groups

13.30 - 16.00 WG1 New and Existing Buildings

WG2 Urban Infrastructure

WG3 Dissemination and Reporting

16.00 – 17.00 Report back from Working Groups

WG1 Chris Tweed

WG2 Paulo Pinho

WG3 Phil Jones

19.00 Dinner



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Friday 14th October 2005

09.00 – 12.30 Management Committee meeting, 2nd session

09.00 – 10.30 *Year Budget status, budget allocation process*

STSM status, applications

Publications, annual report

Evaluations

Request for new members

Non-COST participations

Updates of Co-ordinates MC/WGs etc

Web update

Progress report of working groups

Set up of working groups programme and membership progress

Long-term Planning

10.30 – 10.40 Phil Jones

Arrangements for Porto Meeting: 12th -13th January 2006

10.40 – 10.50 Phil Jones

Summary of allocation of tasks for working groups

10.50 – 11.00 Phil Jones

Any other business

11.00 – 13.00 Working Group sessions

WG1 New and Existing Buildings

WG2 Urban Infrastructure

WG3 Dissemination and Reporting

13.00 – 14.00 Lunch

14.00 – 16.00 Site visit

To be arranged



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ESF (Fondation européenne de la science) est une association à but non-lucratif de droit français (Alsace)
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