

## Agenda

**Management Committee and Workgroup Plenary sessions**  
**COST Action C23 - Low Carbon Urban Built Environments**  
**Bute Building, Welsh School of Architecture, Cardiff University**  
**King Edward VII Avenue, Cardiff, CF10 3NB**  
**Thursday 17<sup>th</sup> and Friday 18<sup>th</sup> September**

### Thursday 17<sup>th</sup> September 2009

**09.30 – 11.00**

#### **Management Committee – Plenary session**

- 0 Welcome participants
- 1 Adoption of agenda
- 2 Minutes of the last meeting: Belgrade, Serbia, May 2009
- 3 Matters arising
- 4 Report from the COST Office
  - 4.1 News from the COST office
  - 4.2 Status of Action, including participating countries
  - 4.3 Budget status, budget planning and allocation process
- 5 Progress report of working groups
- 6 Action planning
  - 6.1 Annual progress conference (preparation and/or feedback from DC)
  - 6.2 Action Budget planning
  - 6.3 Action planning
    - 6.3.1 Location and date of next meeting
- 7 STSM status and applications
- 8 Publications, dissemination and outreach activities
- 9 Promotion of gender balance and of Early Stage Researchers (ESR)
- 10 Web news

**11.00 – 11.30**

*Coffee Break*

**11.30 – 13.00**

#### **Management Committee meeting**

##### **EURO CARBON ATLAS**

Finalisation of content,

Printing and distribution opportunities.

**13.00 – 14.00**

*Lunch*

**14.00 – 15.30**

**External speaker presentations**

Presentation by Chris Jofeh, Arups.

‘Zero Carbon Hub’.

Presentation by Mr. Emilio Colón, President of the World Council of Civil Engineers.

‘Universal Sustainability Rating Tool’

**15.30**

**Coffee**

**16.00**

**Working Group 3 – Opportunities for Collaboration**

All partners should contribute to a list of potential opportunities for future work including FP7, other European funding, future COST actions.

**19.00**

**Dinner at Park Plaza Hotel in Centre of Cardiff**

**Friday 18<sup>th</sup> September 2009**

**9.30 – 11.00**

**WG3 - opportunities for collaboration**

**Break into groups to discuss opportunities for future research.**

- FP7 Energy and FP7 Environment calls.
- New COST Action proposal
- Others.

**11.00 – 11.30**

*Coffee Break*

**11.30**

**Management Committee meeting**

- Confirmation of tasks – contribution to final report,
- Confirmation of future meetings,
- Any other business.

**12.30**

**Close of C23 meeting**

**12.30 – 13.30**

*Lunch*