

C23 Low Carbon Built Environments

Management Committee & WG Plenary
sessions, Munich

Welcome

Agenda – Friday 26th September

- 09.00 Management Committee – Plenary session
- 10.15 COST Office Presentation
- 10.45 Coffee Break
- 11.00 Presentation from C24 – Elisa Boelman
- 13.00 Lunch
- 14.00 Working groups 1 & 2: Euro Carbon Atlas Update
- 14.15 Working group 3: Opportunities for Collaboration
- 14.55 MC Meeting – Confirmation of Actions
- 15.00 Meeting Close

Management Committee – Plenary session

- Welcome
- MC approval of subsidy
- Approval of minutes
- Update of C23 programme
- Website
- Finance
- Short Term Scientific Mission

Update of C23 Programme

- Proposal for Strategic COST Workshop submitted Aug 08 – “Sustainability in the Built Environment”

Update of C23 Programme - Meetings

Location	Date
Cardiff	13 – 14 Oct 2005
Porto	12 – 13 Jan 2006
Trondheim	19 – 20 Jun 2006
Trento	4 – 5 Dec 2006
Athens	1 – 2 Feb 2007
Vienna	16 – 18 Apr 2007
Geneva	10 – 11 Sep 2007
Madrid	3 – 4 Dec 2007
Rzeszow	8 – 9 May 2008
Munich	24 – 26 Sep 2008
Ljubjana	4 – 5 December 2008
Belgrade	7- 8 May 2009?

Website

- Euro Carbon Atlas – presentation on website?

Finance

Budget Overview - Report N°4					
Action C23					
Budget from 01 June 2007-31 May 2008					
Meetings					
Meeting Type	Date	Place	Paid part	Cost	Total
Workshop/Conference	10/09/2007	Geneva (CH)	21	15177.52	
Working Group	23/11/2007	Cardiff (GB)	2	1548.89	
Joint MC and WG	03/12/2007	Madrid (ES)	29	20333.93	
Joint MC and WG	08/05/2008	Rzeszow (PL)	20	16877.33	
					53,938
STSM					
Beneficiary	Date	From	To	Cost	Total
Mr Budimir Sudimac	01/10/2007	11000 Belgrade (RS)	DE	2400.00	
Mr João Cortesão	03/03/2008	4200-465 Porto (PT)	GB	1560.00	
					3,960
Workshops					
Title	Date	Place		Cost	Total
MC and WG Meeting	08/05/2008	Rzeszow (PL)		3000.00	
					3,000
General Support Grants					
Title	Date			Cost	Total
Website	04/05/2007			2000.00	
					2,000
Schools					
Title	Date	Place		Cost	Total
					62,898

Finance

Action C23

Budget from 01 June 2008-31 May 2009

Budget Requested					170000
Budget Allocated					102000
Remaining Budget					2467

Meetings

Meeting Type	Date	Place	Paid part	Cost	Total
Working Group	04/07/2008	Zurich (CH)	24	15889.67	
Conference and MC	24/09/2008	Munich (DE)		22400.00	
Joint MC and WG	04/12/2008	Ljubljana (SI)		22400.00	
Working Group	01/02/2009	Cardiff (GB)		2560.00	
Joint MC and WG	07/05/2009	Belgrade (RS)		28800.00	
					92,050

STSM

Beneficiary	Date	From	To	Cost	Total
Mr Idriss Ait-Bouziad	23/07/2008	GENEVA (CH)	GB	2500.00	
					2,500

Workshops

Title	Date	Place		Cost	Total
WG Meeting	04/07/2008	Zurich (CH)		1983.75	
Conference and MC	24/09/2008	Munich (DE)		3000.00	
					4,984

General Support Grants

Title	Date			Cost	Total

Schools

Title	Date	Place		Cost	Total

99,533

Short Term Scientific Mission

STSM Wiki: www.lcube.eu.com/projects

- STMS to date:

(1) Apr 07. Beneficiary: V Kosoric, South East Europe Energy Assessment, Belgrade. Host: Christian Roecker, Ecole Polytechnique Federale de Lausanne

(2) Nov 2007. Beneficiary: B. Sudimac, University of Belgrade. Host: S Behling, Stuttgart University

(3) Mar 2008. Beneficiary: J Cortesão, Faculty of Engineering of Oporto University. Host: J Patterson Cardiff University.

(4) July 2008. Beneficiary: I Ait-Bouziad, University of Geneva. Host: P Jones, Cardiff University.

Working Groups 1 & 2

Development of Euro Carbon Atlas

- Atlas Update - See Euro Carbon Atlas Matrix (May 2008) for data collected to date.
- Review in December 2008.
- Launch of Atlas - Urban Planners Conference “Low Carbon Cities” Portugal, 23 – 25 October 2009?

Working Group 3

Opportunities for Collaboration

- FP7 Energy / Environment calls?
- New COST Action?
- Other funding possibilities?

MC & WG closing session

- Confirmation of tasks
- Future meetings
- Any other business
 - Dissemination contact list/database?